

Guideline

Call for Applications „Internationale Spitzenforschung“ by the Baden-Württemberg Stiftung gGmbH

August 2022

The deadline for submission is
23rd November 2022, 4:00 p.m. (cut-off time).
Applications can only be submitted via the online portal
<https://bws-isf.ptj.de/>

This guideline is intended to assist you in submitting your applications. The individual steps of submission are presented and explained. Proposals that do not fulfil the requirements in the guidelines (e.g. no electronic submission, no legally binding signatures) may be excluded from the review process without further justification. If you have any further questions, please contact the Project Management Jülich.

Contact:

Project Management Jülich
Sustainable development and innovation
Universities, Innovation Structures, Health (HIG)
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I. General Information

Application language and form:

The application must be written in English, but a German abstract has to be submitted, too (see point VIII).

In this single-stage procedure, a full proposal is submitted. If the proposal is selected for funding, it forms the basis for the research contract.

Helpful information about the submission tool

The principal investigator has to fill in all data. The partner(s) can only enter their contact data, CV, task/expertise and literature references.

You can save your entered data at any time and edit them later.

Please note that three documents (milestone plan, legally binding approval, declaration of the international partner) must be uploaded. Templates are available in the submission tool.

No documents need to be sent by post.

II. Principal Investigator Registration

Please register as principal investigator. The principal investigator of the cooperation project will add the designated international partner in one of the next steps (see point IV).

III. Profile

a. Contact Data

- Title, first name and surname
- Institute, department, institution
- Mailing address
- Phone
- Email

b. Research Area and Expertise

Please briefly describe your task in the project and your technical/scientific expertise [max. 6,000 characters].

c. Literature References

List your project-relevant publications from the last five years [maximum 5].

IV. International Partner

Please add as principal investigator your project partner and give following information.

V. Profile

a. Contact Data

- Title, first name and surname
- Institute, department, institution
- Email

SUBMISSION TOOL

b. CV

Please give a short abstract of the curriculum vitae of the project partner [max. 1,500 characters].

c. Research Area and Expertise

Please briefly describe the research area of the international partner and the technical/scientific expertise relevant to the project [max. 4,500 characters].

c. Literature References

List the project-relevant publications of your designated partner of the last five years [maximum 5].

VI. Project Data

Please enter the following information for your project:

- Title
- Acronym
- Duration (maximum 36 months)
- Please sign up to which research field of the programmes of the Baden-Württemberg Stiftung your project is related: "Natural Science", "Life Science", "Environment & Earth Science", "Engineering" or "Novel Technologies".

VII. Keywords

At least three to maximum five own keywords have to be added.

VIII. German (publishable) Abstract

Please describe briefly and generally understandable the planned project in German [max. 2,500 characters]. This will be used for public relations of the Baden-Württemberg Stiftung. This summary should therefore be formulated that it is understood by third parties ("interested laypersons") without compromising possible scientific publications or industrial property rights. Please avoid abbreviations.

IX. Objectives of the Project

Please give a brief overview of the goals of the research project with respect of the research field and the research problem to be addressed [max. 3,000 characters].

X. Relevance and Innovation

Please describe the relevance of the project and to what extent the project goes beyond the current international state-of-the-art in the research field [max. 5,000 characters].

XI. State-of-the-Art, Preliminary Data and Infrastructure

Please address the following topics [max. 6,000 characters]:

- Your own previous work and data relevant to the project
- Existing project-relevant infrastructure and resources (e.g. established methods, equipment, material- or data libraries)
- Previous collaborative projects between the international partner relevant to the project

XII. Work Programme

Please describe the planned work programme and the cooperation with the international partner. The work programme should be divided into work packages. The individual work packages must be presented in a coherent way [max. 18,000 characters].

XIII. Work Programme References

List the relevant publications for the work programme, state-of-the-art, etc. [max. 3,000 characters].

XIV. Milestone Plan

Please define binding milestones for your project every six months with assignment to the work packages. Use the template provided in the submission tool.

XV. Future Impact and Exploitation

Please describe the future perspectives and exploitation possibilities of your project results and integration into the strategic profile of the university or non-university research institution [max. 5,000 characters].

XVI. Financial Plan

Eligible project costs:

Project costs are eligible for financing up to a maximum of 500,000 Euro plus value-added tax. Financing is provided for personnel, material and travel costs. In exceptional and duly justified cases investment costs in the form of depreciation over the life of the project can be supported, as well.

Please note that net amounts must be indicated for all items.

- Personnel costs with indication of the value. Please use the following figures (based on a full-time position):
 - Postdoc: 77,400 €/ a
 - PhD student: 71,700 €/ a
 - Technical assistance: 52,800 €/ a
- Material costs (small devices, consumables)
- Travel costs (principal investigator, international partner)
- Overview of total costs

For the international partner, only expense allowances such as travel expenses can be financed, but not the salary.

XVII. Financial Comments

Please justify the request budget per position (personnel costs, material cost, travel costs) [max. 2,000 characters per position]. Do not enter any comments for the international partner.

XVIII. Image Uploads

You have the opportunity to upload up to three images. The maximum size of each image must not exceed 600 x 600 pixels and the maximum file size must not exceed 2 MB. Allowed formats are jpg, png or gif.

XIX. Legally Binding Approval

Applications must be submitted via the submission tool <https://bws-isf.ptj.de/> of the Project Management Jülich. In addition, the upload of the PDF-file “Legally Binding Approval” signed by the rectorate(s) of the university or the management of the research institution (not the principal investigator) is obligatory. The signature in the PDF document is sufficient to be legally binding.

XX. Declaration of the International Partner

Please upload the signed PDF-file “Declaration that the International Partner” which confirms that the international partner would carry out the research project in cooperation with the principal investigator.

XXI. Factsheet

A preview of the submitted data is available as a factsheet (pdf) which you can download.

XXII. Validation

Before submitting the application, all data are automatically validated.

XXIII. Submit

A resubmission is possible at any time before the deadline.